COVER LETTER

Dear Sir or Madam,

My name is Monika Chrapczyńska, and I am currently studying Architecture and Urban Design at Cracow University of Technology, Poland. I am writing to you as I would like to give you 4 reasons why to admit me as an intern at your company.

/VERSATILE EDUCATION/

Higher education in Poland is based on the framework of individual projects' realization. Being a student of Architecture and Urban Design, I have an opportunity to develop my knowledge in engeneering, ergonomy and law as well as to participate in variety of classes that help to increase creativity and teach how to find inspiration. Throughout the time spent at the university, I have gained a thorough knowledge of architecture, urban design, graphic design and engineering. While architecture became my passion, I decided to widen my knowledge by taking part in various international conferences and workshops. Teamwork, cooperation and leadership, which I have learnt from them, have an significant impact on my architectural evaluation. However valuable my university courses were, in order to be ready to start my professional career, a deeper insight into activities of architectural studios is essential. Therefore, the practical placement is of great importance to me.

/FASCINATION/

I am simply passionate about architecture. Using every spare moment on observing latest projects, getting involved in many conferences and workshops, and meeting a variety of people have inspired me to create my own projects. Putting all my heart into sketching and designing my ideas helped me to define myself and my plans of being a part of the architecture word.

/NOT ONLY ARCHITECTURE/

For many years I was a part of Polish National Team in Latin Dance Formations. Cooperation and the awareness of responsibility for the team had an essential impact on my attitude. Having to share my time between the university and everyday practice it was necessary for me to develop my ability of time arrangement.

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For more than three years, I have been prepared both to work individual and work among other people, therefore I feel confident not only in tasks that require independence and concentration but also as a member of a team. What is more, I am very outgoing and charismatic person, with strong creative skills and great sense of humor. In addition I believe in the importance of being able to quickly adjust to organization, regardless difference between people.

Offering you my knowledge, abilities, as well as my enthusiasm, determination to pursue my goals, I hope to be favorably accepted and join your company. I look forward hearing from you.

Yours faithfully,
Monika Chrapczyńska